



N u l s e n   H a v e n

# 48th Annual Report 2001-2002



Working to promote the development  
of people with intellectual disabilities  
and their participation in the community

## Mission Statement

*To enable people with disabilities to achieve and maintain a valued quality of life as part of an accepting community.*

### STATEMENT OF GOVERNING PRINCIPLES

- The Association believes that people with disabilities are human beings with the inherent right to dignity and respect. They have the same rights to opportunities for growth, development and the pursuit of their aspirations as other citizens of Australia. They may have needs for additional support and education to enable them to fully exercise those rights and responsibilities.
- The Association believes that a valued quality of life includes people having a high presence in the community; gaining respect from, and enjoying meaningful relationships with members of their community; developing and applying their competencies and exercising their choices.
- The Association is committed to safeguarding and advocating for the social, physical and emotional well-being of people with disabilities.
- Services for people with disabilities must be flexible, responsive and based on an appreciation of their universal, individual and changing needs. This appreciation should emerge from a personal knowledge of the people and the close involvement of others who are important in their lives. Based on this appreciation the Association has an on-going commitment to the people who use its services.
- The Association's services will enable individual persons with disabilities to achieve and maintain a meaningful and valued personal involvement in activities, places and relationships within the community.
- The Association will remain at a size and geographic location which will enable it to provide a quality of service which comes from close personal relationships and a focus on individual needs.
- The Association believes it is accountable primarily to the people to whom its services are provided and then to other important stakeholders including families, friends, advocates, funding organisations, other people with disabilities and the wider community.
- The participation of all stakeholders will be actively encouraged in order to provide opportunities to develop and maintain valued relationships and to strengthen the Association through their contribution and influence.
- The Association believes that its policies and practices should reflect its responsibilities to promote a community which accepts people with disabilities as valued members.
- The Association believes that the needs of people with disabilities are addressed better by staff who have the skills and commitment to enhance the dignity and independence of people with disabilities and who support the Mission Statement and Statement of Governing Principles detailed in the Association's constitution.

# Annual Report and Financial Statements



I am pleased to present this Annual Report which summarises the operations of the Association for the twelve months ended 30th June 2002.

The past year has been an eventful and successful one and on behalf of the Board of Management I sincerely thank everyone whose support has contributed to that success.

A handwritten signature in dark ink, which appears to read "P.P. Parkin".

PEG PARKIN  
**President**



# 48th Annual Report

## 2001–2002

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Mr W R Burns  
*President*



Mr F J Anderson  
*Secretary*



Mr L G Summerton  
*Treasurer*

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We acknowledge the significant contributions made by the Foundation Members of the Management Council of Nulsen Haven Association (formerly Mentally Incurable Children's Association) and the invaluable efforts of our early supporters and those who have followed.

Nulsen Haven Association Founding Office Bearers of the Management Council at the Inaugural Annual General Meeting held on 18th October 1955 were:

MR WILLIAM ROBERT BURNS	<i>President</i>
MR FRANCIS JOHN ANDERSON	<i>Secretary</i>
MR LLOYD JOHN SUMMERTON	<i>Treasurer</i>

# 48th Annual Report

## 2001–2002

**PATRON:** Ms Tina Altieri

### BOARD OF MANAGEMENT

**PRESIDENT:** Mrs P Parkin

**VICE PRESIDENTS:** Mr E Goddard  
Mr T Edwards

**MEMBERS:** Mrs J Bennett  
Mrs M Crofts  
Mrs F Grealish  
Mr B Kelton  
Mr L Luff  
Mr J Phelan  
Mr A Plug  
Mr D Roberts

**LADIES AUXILIARY  
REPRESENTATIVE:** Mrs M Luff

**DIRECTOR:** Mr G Trewern "Ex Officio"

**CO-ORDINATOR  
ACCOMMODATION SERVICES [Stream 1]:** Mrs K Dobbie "Ex Officio"  
Acting, Ms C Duddington "Ex Officio"

**CO-ORDINATOR  
ACCOMMODATION SERVICES [Stream 2]:** Mr D Ginnelly "Ex Officio"  
Acting, Ms C Duddington "Ex Officio"

**CO-ORDINATOR  
ADMINISTRATION SERVICES:** Mr G Holman "Ex Officio"

### LIFE MEMBERS

Mr W R Burns M.B.E. (Deceased)  
Mrs I Gamble  
Mrs E Hodgson  
Mr L G Summerton (Deceased)  
Mrs J Bennett OAM  
Mr FJ Anderson (Deceased)  
Mr A Crofts



*Ms Tina Altieri (Patron)*

**Board of Management**



*Mrs Peg Parkin  
President*



*Mr Eric Goddard  
Vice President*



*Mr Tony Edwards  
Vice President*



*Mrs Jill Bennett*



*Mrs Fiona Grealish*



*Mrs Moya Crofts*



*Mr Aart Plug*



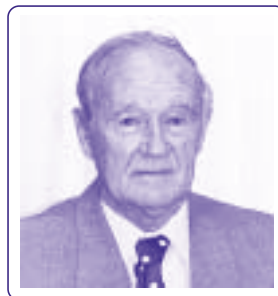
*Mr Les Luff*



*Mrs Margaret Luff*



*Mr Brian Kelton*



*Mr Jim Phelan*



*Mr Denton Roberts*



*Mr Gordon Trewern  
(Ex Officio)  
Director*



*Mrs Kellie Dobbie  
(Ex Officio)  
Manager Accommodation*



*Mr Darren Ginnelly  
(Ex Officio)  
Manager Accommodation*



*Mr Graham Holman  
(Ex Officio)  
Manager Administration*



*Ms Caroline Duddington  
(Ex Officio)  
A/g Manager Accommodation*

**Administration and Support Staff**

<i>Gordon Trewern</i>	.....	<i>Director</i>
<i>Kellie Dobbie</i>	.....	<i>Manager Accommodation Services Stream - 1</i>
<i>Darren Ginnelly</i>	.....	<i>Manager Accommodation Services Stream - 2</i>
<i>Caroline Duddington</i>	.....	<i>Acting Manager Accommodation Services</i>
<i>Graham Holman</i>	.....	<i>Manager Administrative Services</i>
<i>Caroline Duddington</i>	.....	<i>Program Development Officer Stream - 1</i>
<i>Michelle Lally</i>	.....	<i>Program Development Officer Stream - 2</i>
<i>Kate Moncrieff</i>	.....	<i>Coordinator Staff Training &amp; Development</i>
<i>Shane Mauger</i>	.....	<i>SCOPE Coordinator Community Integration</i>
<i>Deirdre Rebeiro Pre September 2002</i>	.....	<i>Coordinator Communications &amp; Promotions</i>
<i>Stephanie Carroll Post Sep 2002</i>	.....	<i>Coordinator Communications &amp; Promotions</i>
<i>Patti Christiansen</i>	.....	<i>Creative Development Officer</i>
<i>Dianne Cockman</i>	.....	<i>A/g Staff Resources Officer</i>
<i>Monique Beyer</i>	.....	<i>Payroll Officer</i>
<i>Suzie Hoffman</i>	.....	<i>Director's Assistant</i>
<i>Karen Hanlon</i>	.....	<i>Bookkeeper</i>
<i>Ivan Colgan</i>	.....	<i>Bookkeeper</i>
<i>Debbie Rudderham</i>	.....	<i>Receptionist</i>
<i>Christine Roberts</i>	.....	<i>Receptionist p/t</i>

**House Co-ordinators**

**Stream 1**

*Sandra Post*  
*Kathy Rouse*  
*Maxine Winteringham*  
*Linda Clough*  
*Julie Smith*  
*Judith Skelton*  
*Brenda Williams*  
*Sue Redican*  
*Tamara Swarts*

**Stream 2**

*Denise Burke*  
*Kathy Masters*  
*Mercia Mannas*  
*Anwen Halliday*  
*Shirley Evans*  
*Ann Law*  
*David Templeman*  
*Amanda Lovelock*

**House Parents**

*Angela McLaren, Gail Mahtani, Robert Smith, Peter Watson, Pauline Ashurst,  
 Julie Price, Karyl Pierce, Stephen Osgood*

**SCOPE  
 Community Support Asistants**

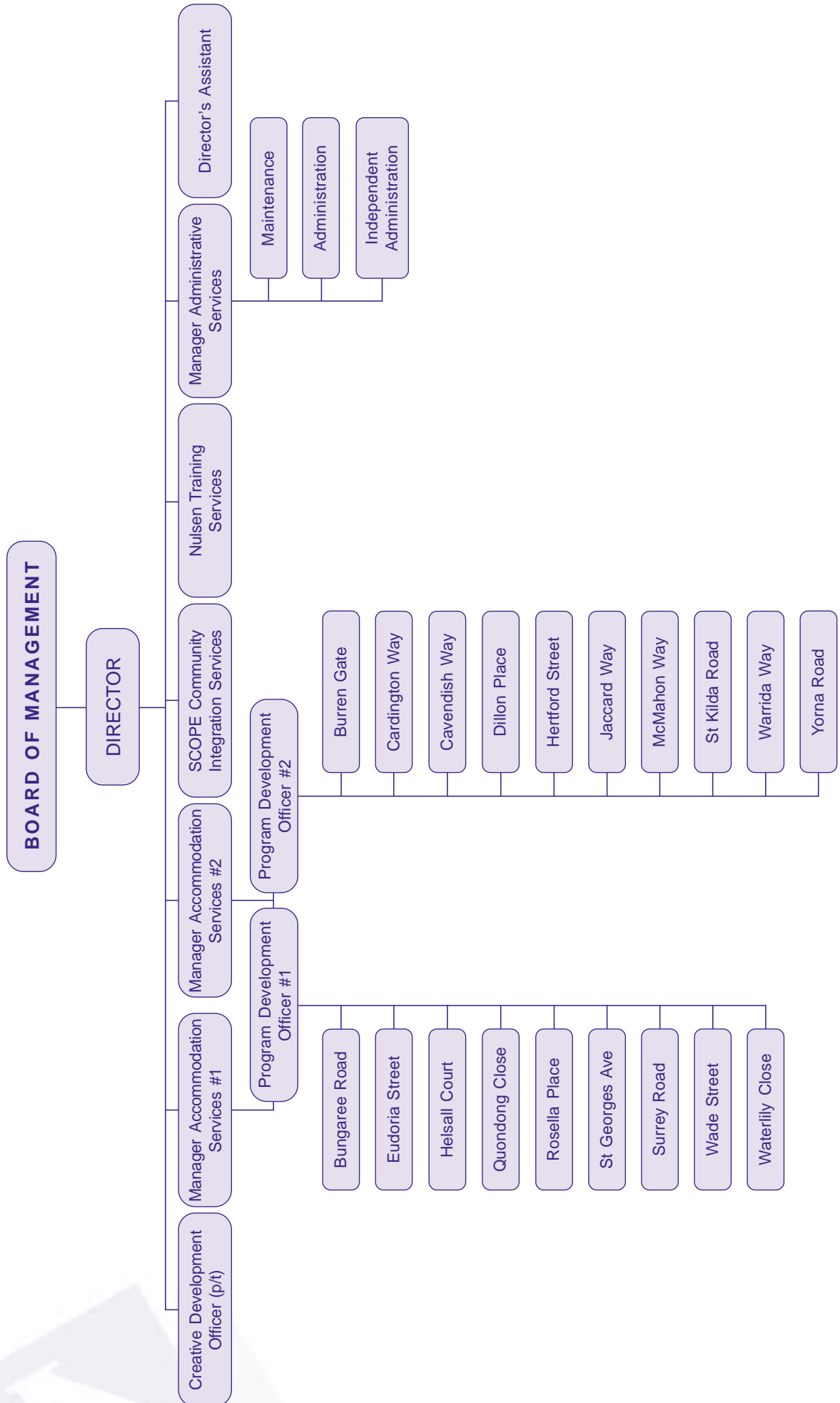
*Travis Berg, Diane Daly, Tanya Hook, Melissa Griffiths, Mieke Lopez, Tania Waters,  
 Richard Smart, Rudi D'Vauz, Sarah Bruce, Clare Wardle*

**Maintenance Staff**

*Tony Smith (Supervisor), Tony Hawks and Alex Hodge*



ORGANISATIONAL STRUCTURE



**Sub Committees**

**Staffing Committee**

Mr Tony Edwards (Chairperson)  
Mr Jim Phelan (Chairperson-retired)  
Mrs Peg Parkin, Mr Gordon Trewern, Ms Kate Moncrieff

**Finance Committee**

Mr Eric Goddard (Chairperson)  
Mrs Peg Parkin, Mrs Moya Crofts, Mr Gordon Trewern,  
Mrs Kellie Dobbie, Mr Graham Holman, Mr Darren Ginnelly  
Ms Caroline Duddington

**Building & Maintenance Committee**

Mr Les Luff (Chairperson)  
Mrs Fiona Grealish, Mr Gordon Trewern, Mr Graham Holman, Mr Tony Smith

**Safety Committee**

Mr Shane Mauger (Chairperson)  
Mr Ivan Colgan (Secretary)  
Ms Julie Price, Ms Kate Moncrieff, Mr Gordon Trewern,  
Mr Darren Ginnelly, Mr David Templeman, Ms Tamara Swarts  
Mrs Kellie Dobbie, Mr Tony Smith, Mrs Wendy Hook, Mrs Suzanne Storms,  
Mr David Templeman, Mr Tony Hawks, Ms Caroline Duddington

**Superannuation Advisory Committee**

Mr Graham Holman, Mr Gordon Trewern,  
Mr Ivan Colgan, Mrs Suzie Hoffman

**Affirmative Action Committee**

Mrs Kate Moncrieff (Chairperson),  
Mr Graham Holman, Mrs Kellie Dobbie, Mrs Suzie Hoffman

**Residents**

**CURRENT ACCOMMODATION SERVICES**

***Stream One***

**BUNGAREE ROAD**

Elizabeth Schnaars, Shannon Rexilius,  
Dianne Watson, Lorraine Stevens

**EUDORIA STREET**

Graeme Wiggins, June Pyle,  
Bruce Thomas

**QUONDONG CLOSE**

Evelyn Cappi, Nola Ramm, Rosemary Haynes,  
Ina McGinty

**ST GEORGES**

Jacquie Anderson, Graham Gamble,  
Richard Kelly, Kerry Boyle

**WATERLILY CLOSE**

Sharleen Jespersen, Kellie Passmore,  
Rebecca Strother, Lisa Joyce

***Stream Two***

**BURREN GATE**

Gayle Bycroft, Gary Novel

**CARDINGTON WAY**

Julie Crowe, Stephen Delower,  
Gary Bennett

**DILLON PLACE**

Gillian Deague, Belinda Kelton,  
Kevin Williams, Howard Hurren

**JACCARD WAY**

Sam Dipane, Richard Kousins,  
Bill Nilsson

**WARRIDA WAY**

Lisa Crofts, Ron Burns,  
Diana Mosele, Delores Purdie

**BYWOOD WAY (Proposed Surrey Rd)**

David Hunt, Gail Shearer,  
David Anderson

**HELSELL COURT**

Bill Martin, Margaret Howard,  
Franco Morellini

**ROSELLA PLACE**

Colleen Fisher, Sue-Ellen Tippett,  
Greg Offer, Celia Elliott

**WADE STREET**

Catherine White, Deborah Meager,  
Benita Roberts, Scott Lanza

**MCPHON WAY — Post June 30, 2001**

Sebastiano Iuculano, Steven Pratt,  
Maynard Douglas, Jamie Romaniello

**CAVENDISH WAY**

James Phelan, Karen Forbes-Smith,  
Bryce Luff

**HERTFORD STREET**

Sarah Plug, Samantha Newman,  
Peta Cugini, Michael Sinclair

**ST KILDA ROAD**

Angelo Mariotti, Christopher White,  
Alfred Walker, Gary James

**YORNA ROAD**

Russell Ah Kim, Sergio Sequeira  
Peter Dixon, Alan White, Andrew Losik

**Association Direct Care Staff**

**Stream One**

**BUNGAREE ROAD**

Sandra Post (House Co-ordinator)  
 Suzanne Storms p/t  
 Kerrie Jackson p/t  
 Sophie Walker p/t

Wendy Hook  
 Sandra Claxton  
 Kelly Whittington p/t

Allison Devincentis  
 Brenda Lawrie p/t  
 Sarah Bruce p/t

**BYWOOD WAY (Proposed Surrey Rd)**

Kathy Rouse (House Co-ordinator)  
 June Rebeiro  
 Leena Robins p/t

Dot Pavey p/t  
 Anne Connell  
 Lynette Grylls p/t

Rose Bel p/t

**EUDORIA STREET**

Maxine Winteringham (House Co-ordinator)  
 Vicki Clegg  
 Lynette Grylls p/t  
 Sharon Edmonds p/t

Charles Law  
 Raelene Tugby p/t  
 Jane Sant p/t

Maureen Sullivan p/t  
 Jenny Anderson p/t  
 Sylvia White p/t

**HELSELL COURT**

Linda Clough (House Co-ordinator)  
 Joan Hulme p/t  
 Tom Long  
 Stefan Owczarek p/t

Deborah Young  
 Raelene Tugby p/t  
 Leanne Appleby p/t

Faye Rebeiro  
 Suzette McLaren p/t

**QUONDONG CLOSE**

Julie Smith (House Co-ordinator)  
 Jean Benson  
 Patricia Naylor p/t

Cherie Ketteringham  
 Jane Sant p/t  
 Karl Ayres

Heather Speake  
 Lucy MacArthur  
 Gitta Soerensen p/t

**ROSELLA PLACE**

Judith Skelton (House Co-ordinator)  
 Tina Smith  
 Coby Handgraaf p/t

Derek Boudville  
 Yvonne Harrisson  
 Lorraine Dixon p/t

Anneke Rombouts p/t  
 Mary Winn p/t  
 Sandra Cunningham p/t

**ST GEORGES AVE**

Brenda Williams (House Co-ordinator)  
 Richard Bryant  
 Sharon Smith  
 Bruce Carstairs p/t

Rosemary Laird  
 Julie Petersson p/t  
 Gail Mahtani p/t

Trish Coffey p/t  
 Mati Graves p/t  
 Leslie Cochran p/t

**WADE STREET**

Sue Redican (House Co-ordinator)  
 Sheryl Holter  
 Ray Thomas

Cindy Crawford  
 Danielle McCulloch p/t  
 Graeme Flynn

Hellen Brownley  
 Raelene Tugby p/t  
 Samantha Jeffrey p/t

**WATERLILY CLOSE**

Tamara Swarts (House Co-ordinator)  
 Marina Larma  
 Anneke Rombouts p/t

Claire Gee  
 Bill Dechan  
 Leonie Nicol p/t

Fran Livingstone p/t  
 Lyn Donaldson

**Stream Two**

**BURREN GATE**

Angela McLaren  
 Robert Smith

Gail Mahtani

**CARDINGTON WAY**

Shirley Evans (House Co-ordinator)  
 Denise Burke (Acting House Co-ordinator)  
 Lorraine Dixon p/t

Phil Thatcher  
 Elizabeth Griffiths  
 Dawn Waller

Michelle Daw p/t  
 Cheryl Thompson p/t  
 Shane Holmen p/t

## CAVENDISH WAY

Peter Watson

Pauline Ashurst

Julie Price

## DILLON PLACE

Kathy Masters (House Co-ordinator)

Judy Wall

Lesley Pryde p/t

Nathalie Miller p/t

Helen Carter

Sue James p/t

Kathy Leishman p/t

Pat Howard

Mike Bower

Patricia Naylor p/t

## HERTFORD STREET

Mercia Mannas (House Co-ordinator)

Louise Allen p/t

Nerolie Harrison p/t

Peta Smith

Toini Simi

Salome Chifamba p/t

Mayford Rozario

Tina Vandenberg

## JACCARD WAY

Anwen Halliday (House Co-ordinator)

Carole Murphy p/t

Michael Harrison

Jane Jenkins

Glenda Draper

Patrick McGowan p/t

Joanne Dixon p/t

## McMAHON WAY – Post June 30, 2001

Shirley Evans (House Co-ordinator)

Sean Murray p/t

Stefan Owczarek p/t

Dawn Waller

Danielle McCulloch p/t

Sarah Vandembos p/t

Trevor Court

## ST KILDA ROAD

Ann Law (House Co-ordinator)

Mary Winn p/t

Liz Bryant

Donna Mills

Loraine Vukojevich

Robert Howard

Vicki Anthony

Jenny Anderson p/t

Regine Rohmann

Chris Holt

## WARRIDA WAY

David Templeman (House Co-ordinator)

Joyce Roy p/t

Suzanne Storms p/t

Karyl Pierce

Norm Winn p/t

Kathy Leishman p/t

Brian John

Lyn Potter p/t

Mal Dunlop

## YORNA ROAD

Amanda Lovelock (House Co-ordinator)

Ian McLachlan

Rob Smith p/t

Karen Pinner

Tilly Beemster

Yvonne Smith p/t

Jan Prior

Michelle Lim p/t

Jenny Hayward p/t

## Permanent Relief Staff

Helena Le Huray

Leanne Hall

Sarah Zegalewski

Michelle Peel

Michael Cossington

Stephen Osgood

Jenny Anderson

Carol Foster

## Regular Relief Staff

Paul Harrison

Carmen Robins

Camilla Lennard

Donna Mills

Jean Screen

Darren Clarke

Kwee Low

Nadine Thomas

Suzanne Vock

Fidelis Chifamba

Mark Potter

Gilda Leavers

Brigitta Soerenson

Carolyn Horton

Daile Reen

Eddie Khoo

Jason Mortimore

Kate Plug

Lester Clarke

Cleo May

Tanya Hook

Kate Pickering

Terri Lawn

Lisa Woodford

Toni Roberts

Kerry-Anne Pritchard

Mariano Alvarado

Kwee Low

Jennifer Hayward

Jasmin Faith

Regina Trainer

Amy Wheldon

Shelda Ritchie

Damon O'Brien

Tracey Earnshaw

Vanessa Knight

## President's Report

*Mrs Peg Parkin, President.*



**A**s I come to the end of my term as President of the Board of Nulsen Haven, it is interesting to reflect on the fortunes of the Association during that period. Change as always has been an inherent factor — much as some of us would like things to remain the same, they don't. It's called progress.

There have been sad times as we farewelled beloved residents, relatives, friends and staff as older employees retired. Proud and happy times when we received awards for excellence of service, recognition of the dedication and hard work of our staff. We endured the usual financial struggle to make ends meet and the sterling effort by all staff to trim costs without unduly affecting service quality to our residents. Perhaps the most significant change was the focus of the Association on providing more flexible service provision, not only to accommodate the needs of people with disabilities but also to maintain Nulsen Haven as a viable Association.

We are all conscious of the crisis facing the Disability Sector and our capacity and responsibility to help. We wish to share our knowledge and expertise with the sector. It is important to work with the Minister, the Disability Services Commission and others in the field to address the care of people with disabilities.

Only a working partnership will achieve positive results in this changing scene. Gordon is to be congratulated for his outspoken views in this regard, views espoused by Board members and staff alike.

We are already playing a part. Nulsen Training Services, developed and registered as a separate business, proved to be a very successful division of the Association, ensuring that a steady supply of carers,

trained to our high standards, are available to service the sector as a whole as well as to provide Nulsen Haven with a pool of future employees. The service recently won the South East Metropolitan College of TAFE award for Quality Service and Training Excellence. Deservedly so. Congratulations again to Kate and her staff.

Another innovation was the development and launching of SCOPE, an alternative to employment service. You will read of its successes later in the report. Shane and staff are to be congratulated. It is pleasing to know that not only our residents but also others with disabilities in the community are assisted to access activities that provide meaningful and enjoyable use of their time.

Fundraising is becoming by necessity a more sophisticated operation and the decision taken to employ a part time Coordinator of Communications and Promotions is already paying dividends. Media releases, TV interviews and contacts with corporate bodies have resulted not only in generating funds but also in raising community awareness of who we are and what we are seeking to accomplish.

We were fortunate to be the chosen beneficiary of this year's American Chamber of Commerce Independence Day Ball — an enjoyable event with the raffles and auction raising in excess of \$8000. As usual our Patron Tina Altieri, who was MC, gave us several wonderful 'plugs' throughout the evening. Tina we appreciate your support, you would have to be the best PR person an organisation could have.

The Leeuwin Estate Winter Wine Tasting held at e'cucina restaurant was also an enjoyable event raising \$5000.

We are delighted to retain our association with the WA Opera Company and participation in "Opera in the Park" and of course the ever-faithful Beer & Crayfish Raffle is a fundraiser 'par excellence'. Thanks to all concerned for their donations and support in these events.

Margaret Luff retired as President of the Perth Ladies Auxiliary this year and Shirley Martin has taken the position. Margaret we thank you for all you have done over the years — Shirley we wish you well. The Ladies Auxiliary and Country Clubs seem to come up "Trumps" always despite difficulties experienced. Thanks and well done.

We are indebted to our many corporate and public donors and sponsors (listed in the report) and thank them most sincerely for their ongoing support of the Association.

Our gratitude to the State Government for funding provided, the Disability Services Commission and Ministry of Housing for their support.

Because of the continuing state of funding discrepancy and the ever-changing needs in the field of disability services, Nulsen Haven has had to take a long hard look at its present and future operations. Change, however unsought, is inevitable and our ability to cope with that change is a problem that needs to be addressed.

The Planning Workshop held in May, attended by staff and some Board members, sought to establish a vision and future strategic direction for the Association over the next 10 to 20 years.

Three strategic pathways were identified — basically:

- 1) Dealing with existing service users
- 2) Development of new services
- 3) Development of leading edge services

In June the Board held a seminar facilitated by Errol Cocks PhD to discuss these outcomes. After protracted discussion the Board recommended adoption of the three pathways as a strategic framework defining the Association's current and future activities in terms of their role in maintaining and enhancing the future viability of the Association, ensuring its relevance to people with disabilities and providing opportunities for leading edge service research and development, beneficial to the Association and the disability sector as a whole.

Whilst this may sound complicated, basically it means ensuring the survival of Nulsen Haven as a viable operation, maintaining the highest quality of service to existing residents, looking at broadening the service to include other areas of disability and developing partnerships and consultancies with other agencies to share our expertise.

The move to increase our three person homes to accommodate four and the opening of our home in McMahon Way has seen new residents entering our Association. We are happy to welcome them, their families and friends into the Nulsen Haven Family and look forward to a partnership of mutual benefit. Families founded Nulsen Haven and their association over the years has and continues to be a fundamental part of our culture. While we operate mainly on Government grants, nevertheless we rely heavily on family and community support to provide quality care to our residents — your sons and daughters. I would urge you all to the support of Nulsen Haven. There is much you can do — just ask.

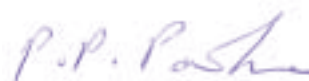
Nulsen Haven Association is well respected within the disability sector. It is held in high esteem for the quality service it provides, its innovation and the integrity of its staff. Thanks to our Director Gordon, his management team Darren, Kellie and Caroline, to Graham and his office staff and indeed to all employed at Nulsen Haven. It is your loyalty and dedication that makes us what we are — "The best in the field".

I have always felt honoured in my role as President of the Board to represent the Association at the many functions I have attended on its behalf.

I have enjoyed my term in office and wish to my successor the same happiness and pleasure I have experienced. To my fellow Board Members, a sincere thank you. I have appreciated your loyalty and support.

Our residents continue to live happily within the community, encompassed by the care, attention and love that is Nulsen Haven Association.

How reassuring to know that is a "CONSTANT" in their lives, whatever the future may bring.



PEG PARKIN  
**Association President**



*Margaret Beaman, Director of Programs, South East Metropolitan College of TAFE and Peg Parkin, President of Nulsen Haven with the Award for Training Excellence.*

## Director's Annual Report

Mr Gordon Trewern, Director.



I had the opportunity to attend the Inclusion International Congress in Melbourne during September 2002. A comment was made during one of the sessions in which the presenter stated that the Quality of Care in a group home is attributable in the main to the calibre of the staff that work in that home i.e. what they do and don't do. As I sat there and reflected on the support that our staff provide to the residents in their care, this reminded me of how fortunate we are to have such a dedicated and supportive group of people working for the Association and how true this statement was.

Why mention this at the beginning of my report and not leave to the end as thanks is normally saved until then. The reason is in part the need for me to acknowledge that the past year has been a difficult one financially for the Association and in turn the staff. The balance sheet indicates that we finished the year with a cash operating deficit of \$1,892. This deficit was contained through budget constraints and some successful negotiating with the Disability Services Commission. The earlier part of the year required the Association to make significant cuts to direct care hours and administration services to achieve a balanced budget. It seems that every year for the past five years as I reflect over previous reports, the situation has been the same. The staff and residents wear the brunt of these cut backs, and this over time can have a significant negative effect on the Association. While we have and continue to work hard to right the financial difficulties, the results are not always instant and can take some time to achieve. Our staff need to be acknowledged and thanked for supporting the Association through these times to deliver the best to

our residents and maintain a level of quality we are proud of providing at Nulsen Haven. So to all of you, I thank you for this and trust that you will see the light at the end of the tunnel in the not too distant future.

Much soul searching has occurred throughout the year, especially by the Board of Management who has worked tirelessly to examine the current climate in which the Association operates and develops a plan for the Association's future. The financial difficulties mentioned above are in the main a result of inadequate indexation funding from both State and Federal Governments. This Association, as with others, is working to negotiate a more realistic level of funding from Governments to ensure the sustainability of the Non Government Sector. I am optimistic that this will be achieved over the next twelve months and I hope that at the next AGM I will be reporting on a favourable outcome in this regard.

However despite the indexation funding issue, the Association must soldier on and think about its roles and functions for the future. Key questions about our relevance to Government, People with Disabilities, and the wider Community have been asked. The answers to these questions and many others have resulted in the Board of Management developing a strategic framework to guide the activities of the Association over the next five to ten years. As Peg has indicated in her report the framework captures three key elements of the Association's activities in a coherent manner and is titled the "Three Strategic Pathways"

In a very broad-brush overview, the three strategic pathways can be described as follows:

### **Pathway One: Existing Service Users**

*This Pathway is about what the Association could do regarding existing services and existing service users. It concerns itself with reviewing and rationalising existing support arrangements and exploring other service models that could be provided by the Association especially where current resident's needs are changing.*

### **Pathway Two: Development of New Traditional Services**

*This Pathway is about developing or taking on new services that are traditional in the sense of not being particularly innovative or "leading edge". These are likely to be services the Disability Services Commission proposes, or places tenders for. The main purpose of considering this Pathway is that the establishment of*



such services may improve the financial viability of the Association.

**Pathway Three: “Leading Edge” Service Development**

“Leading Edge” services are options that are new or relatively new and different from the usual way of providing services. They may also be extensions or significant developments of services that already exist. These services may also provide income streams for the Association.

We are now at a time of significant change for the Association, the past year has seen us examine our roles and functions and reflect on what we believe to be important to the people we serve and understand and accept that some things may have to change in order to maintain our viability into the future. The Board of Management has now completed a new Business Plan which, when accepted and supported by the Disability Services Commission and the Ministry of Housing, will see the Association back on very sound financial footing and an end to the consistent cutting back that has been an unfortunate part of our activities over the past five years.

Change of any kind can be concerning, but what I find reassuring from the organisation’s perspective is the fact that the Board of Management and our staff remain committed to ensuring what ever we do, and what ever way we do it, quality of life for the residents and a commitment to their ongoing health, welfare and wellbeing, remains at the fore of this organisations culture.

The coming year will have its share of challenges and changes and we will ensure that all stakeholders are kept fully informed of our progress. The future challenges will be a period where we can refresh and move forward. As Peg stated in her report, the ongoing future viability and sustainability of Nulsen Haven is essential in ensuring our ongoing support and commitment to the people we serve. Rest assured that during the coming year, we will not loose sight of the purpose for which this Association exists and the unique qualities that make our organisation what it is today.

**General Resident Health:**

As with the previous years, health issues continue to increase for residents as our population ages. Our strategies around building partnerships with specialist health and professional services within the community continue to respond well to the health needs of residents. Again this year we are fortunate to have the continued support of our consultant Speech, Physiotherapy and

Occupational Therapists, the Disability Health Training Team, our many General Practitioners and St John of God Hospital Murdoch both general hospital and emergency departments.

The following table provides an overview of the age range and number of residents currently receiving accommodation services from the Association. The total number of people being supported or about to be in accommodation services is 744. This is an increase of nine new people to Nulsen Haven during the course of the year.

AGE	16-20	21-30	31-40	41-50	51-over	TOTAL
MALE	1	3	12	14	10	40
FEMALE	-	11	7	13	1	32

This past year Boxworth Court was closed and Bywood Way is being replaced with a purpose built home to cater for the changed needs of the current residents and increase the size of the home from three people to four. During negotiations with the Disability Services Commission earlier in the year, the Board of Management agreed to increase the size of all three-person homes to four.

The following table outlines the number of service hours provided to people receiving services from the Association. Scope has been included, however some of the hours reported for Scope do not actually reflect a full year given the timing of when people took up the Scope service.

DEPARTMENT AREA	TOTAL HRS OF SERVICE
Administration Services	10,247 hours
Support Services Team	12,599 hours
Direct Care Support	260,661 hours
SCOPE	7,142 hours
<b>TOTAL HOURS</b>	<b>290,649 hours</b>

**New Service Developments:**

*SCOPE – Community Integration Services*

Community Integration Services has gone from strength to strength this past year. 2001/2002 was a significant development year for the service, which now provides services to 25 people, with seven people living externally from the Association. Shane and his team, despite expected teething problems associated with the establishment of any new service, have developed a very responsive service that is always pushing the boundaries in the way it responds to the needs of its

service users. I congratulate you all on this achievement, a service that we are very proud to have operating at Nulsen Haven. A report from Scope has been included in this year's Annual Report and will be a feature in our Annual Report format in the years to come.

### **Nulsen Training Services:**

Nulsen Training Services continues to be a Nationally Accredited Training provider and as mentioned by Peg was presented with the Local Chambers of Commerce and Industry Bartercard award for training excellence. This is a well-deserved achievement for Kate and her team of trainers. Congratulations on receiving this award and for the continued provision of training excellence that we have experienced over the year.

Nulsen Training Services has strived throughout the year, despite difficult times financially, to further the achievement of its two aims. Those being:

- To provide training and development opportunities to Nulsen Haven Association Staff; and
- Increase the ability and opportunity to respond to staff training needs across the sector.

The Carers Course was being developed when I wrote my report last year and is now well and truly up and running with the inaugural course taking place in November 2001.

The Fire Training Video and Workbook Package is nearing completion and will be launched within the next couple of months. This has been a significant project of the Staff Training Department and would not have been possible without the expertise and assistance from the Fire and Emergency Services Agency of Western Australia (FESA). It has been a pleasure working with FESA and we look forward to the launch of what we believe to be a very valuable resource for the disability accommodation sector in Western Australia.

Nulsen Training Services generated a gross income of \$19,210 for the year. This income assists in supplementing the cost of providing training to Association staff. Training of the Staff is one of the key elements to providing successful accommodation services. *This Association remains committed to having a strong training culture and we will no doubt see an expansion of training events in the coming year.*

### **Creative Development:**

Patti's Creative Development area continues to provide a diversity of program opportunities to residents. These have included continuation of music programs, presentations to six schools in partnership with CALM discussing aboriginal culture, sessions with community artists, song camps, and organ recitals to name a few.



*FESA Fire Safety video, with Jonelle Fuller (make-up artist), Michael Sinclair and Donna Black in the background.*



*FESA Fire Safety video, with Linda Clough, Peter Gaf on audio and Julian Leavers.*



*SCOPE: Gary and Bryce on cleaning duties at the WASP Hockey Club in South Perth.*

Upwards of 35 residents have participated in creative, musical or cultural experiences in 2002. Much of the funding for these programs comes from grants via Lotteries Commission, Community Cultural Development Grants, and the Community Arts Network. The Association remains very committed to this important area for residents and is currently negotiating to relocate Patti at the Vic Park Community Arts Centre. Our long-term view is that Patti's area should be based in the community arts domain and to this end we are very keen to develop partnerships with community arts and cultural providers. This is an exciting time for Patti's area as it will take it to another level and reinforce its relevance to residents and the Association's commitment.

### **Maintenance Services:**

The maintenance of the Association's properties and equipment remains a significant high cost area of the organisation's operation. We are fortunate in having a very competent, flexible and creative maintenance team lead by Tony Smith (TJ) his staff Alex Hodge Jnr, Tony Hawks and Valerie Ferber. I'm sure all would agree that the standard of maintenance at the Associations properties remains high, even with budgetary restraints. Through the Scope program, we now have some residents assisting the maintenance team with their work. These residents once employed by Workpower have found a renewed interest in employment activities given the diversity of activities they can be engaged in and the level of support provided to them by the maintenance staff and their individual support staff. I once again thank our maintenance team for their contribution to maintaining the Association's standards and the support they also provide to the residents.

### **A Final Word of Thanks:**

Once again, our Ladies Auxiliary has saved the day in funding equipment and three bores for the homes. Despite dwindling numbers in both country and metropolitan regions, they continue on tirelessly and unselfishly to support Nulsen Haven. Thank you often seems inadequate, but from all of us at Nulsen Haven we sincerely appreciate and are grateful for the support you give us. I wish you continued success in 2002/03.

This Association has a strong belief in working in partnership with individuals and other agencies within the disability field. Competition has no place in our environment and much to be gained for people with disabilities through the sharing of ideas and resources. To this end I would like to thank the many staff we work with at the Disability Services Commission, Lotteries Commission, Ministry of Housing, the Government of

Western Australia and our non-government agency colleagues for your support during the year.

Our corporate supporters have again enabled the Association to hold events and activities to not only raise much-needed funds but to enhance the organisations profile in the wider community. Thank you for this support and we look forward to working with you to build on a mutually beneficial relationship over the coming year.

Kellie, Darren, Graham and Caroline have been a great support to me during the course of this year in the Management of their respective departments. I sincerely appreciate this support, their counsel to me and their continued commitment and loyalty to the Association.

Any one who thinks being on the Board of Management is a piece of cake, think again. Our Board of Management has been faced with many difficult and confronting issues to deal with over the course of this year. The Governance of organisations like Nulsen Haven continues to become more complex with time. I would like to sincerely thank Peg and the members of the Board for your support and confidence in the staff and myself. Faced with ongoing challenges, you continue to turn difficult issues into a positive outcome for all concerned.

As Peg noted in her report, the year ahead will be one of change, change is inevitable and necessary for the organisation to remain viable and alive. As with previous years and our long history, I have every confidence that everyone involved with Nulsen Haven will work individually and collectively to ensure that the organisation succeeds in 2002/2003.

In closing, I would like to acknowledge and sincerely thank Peg as outgoing President, for the service she has given the Association over the past three years. It has been a busy and challenging time for us, with many highlights and achievements. Not only has Peg provided great support for the Association, she has provided me with a constant level of guidance. Nulsen Haven is fortunate and proud to have had her as a member of the team, and we look forward to her continuation on the Board of Management.



**GORDON TREWERN**  
**Director**

**Accommodation Managers' Report**



*Kellie Dobbie — Manager,  
Accommodation Services — Stream One.*



*Darren Ginnely — Manager,  
Accommodation Services — Stream Two.*



*Caroline Duddington — Acting Manager,  
Accommodation Services*

The last year has brought both challenges and rewards and as always our biggest challenge comes with adapting our services to meet the changing needs of people. For some like Dianne Watson we have recognised that in order to feel a greater sense of family and belonging we should do whatever we can in order to get her to reunite with them. This was precipitated by a call from her Uncle Phillip from Jigalong community outside of Newman last year. Phillip asked if and when Dianne could visit and after much preparation Dianne arrived on 3 September 2002. For Dianne there was an opportunity to spend time with her brother and Grandmother (who we did not know was still alive) and the many cousins and relatives who live at Jigalong. For the ladies who assisted Dianne there was the opportunity to see her differently, as part of a community and family who have deep and lasting ties.

A number of residents who held full time supported employment positions have retired or opted for recreation alternatives due to agencies restructuring or a noted decrease in productivity. The Association has developed creative ways of providing support to these residents and often without additional funding or staff resources being allocated. Scope has been invaluable for some residents providing both recreational and skills training support.

For other residents the change has been in relation to health and our response has come in the form of ensuring we have consistent health enhancing programs in place and the very best medical professionals on board. In addition, we have made some environmental changes and modifications and may need to continue this process as time moves on.

The need to train staff in more specialised aspects of direct care has become more apparent. We thank Silver Chain for their responsiveness and the rapport that has been established with each of the homes and support services.

We have aimed to work to maintain the quality of direct service to residents in light of further funding cuts and/or problems. In the best case scenarios we have attempted to be creative in using hours and providing support differently, however in some cases the quality of service has been impinged upon resulting in people being able to use the community less and in the most severe cases being able to provide only the basic level of care available for some periods of the day.

As always the role of the Program Development Officer is essential in ensuring we maintain our commitment to residents and their families to monitor their use and involvement in the community and at home and provide the necessary support to do so. With Caroline acting in Darren's position and our current deficit, we currently have one PDO, Michelle Lally, assisting us across streams. Michelle soldiers on and manages to help those in need with an ever cheery disposition. The table below attests to her movements. In addition, she has been involved in being trained and providing training to staff in Manutention. Michelle has also assisted some residents to access the IFF program at Cerebral Palsy Association and successfully obtained additional CAEP funds to assist residents' needs in relation to therapy. Sincere thanks to Michelle and Caroline for managing to support staff with residents' therapy and lifestyle needs in such a positive way over the past year. Thanks also to Maxine Winteringham who acted in Caroline's position for a period of six months.

Program Development Activity	Number of Appointments
Occupational Therapy	70
Speech Therapy	40
Physiotherapy	40
Plan of Action reviews	90
Lifestyle Planning meetings	9
Dietician	20

Our sincere thanks go out to the sixteen House Coordinators, House Parents and the two hundred or so permanent and relief staff we employ. In reality this has been another year in which we have had to advise them to continue to watch the purse strings, do whatever possible to reduce the hours of support provided to residents in situations where this can occur and yet ensure that needs continue to be met. Roberta Mead's workshops on Change has assisted us to come to terms with embracing and working in a climate where providing the optimal service is sometimes not a reality. We employ people who are so committed to the people they support they consistently go the extra mile. In addition they are loyal and supportive to the Association and their optimism in the current funding and financial climate often astound us.

To Jamie Romaniello, Sebastiano Iuculano, Steven Pratt and Maynard Douglas we welcome you and your families to the Association. The Association embarked upon a process of 'getting to know' each of the men individually and over time varied outings and events where compatibility could be viewed and assessed were held. All four of the men have shared their many goals and ambitions ranging from furthering TAFE education to visiting the UK. This home can be viewed as a 'pilot' for the Association. The men have a moderate intellectual disability and as such, the support requirements vary greatly from those residents with a severe and profound disability. There are many people to thank for the very successful and smooth transition for the men, however Shirley Evans (House Coordinator), the maintenance team and the staff who were carefully selected and given individualised training must be recognised.

While we mention new beginnings for these men moving into their new home, many of the Association's residents celebrated significant anniversaries making the move into their homes. The celebrations included the gathering of family and friends for parties and barbecues.

We recognize that many of the planned changes for the future direction of the Association will mean a great deal of planning and safeguarding will need to occur over the next six months. We are both fortunate to work in a team that is both supportive and understanding of the challenges and opportunities major change can bring. We look forward to continuing to work with the Support Service and Administration teams.

Finally to our comrade Darren who unfortunately had to take six months off in order to have a break and follow

up his family tree, our thoughts are with you. We can only imagine the strain that such a holiday experience might bring. In truth Darren more than deserves this break, however we miss him and look forward to his return.

KELLIE DOBBIE

CAROLINE DUDDINGTON



*L to R: Jamie, Sebastiano, Maynard and Steven.*



*Jaccard Way House Coordinator Anwen Halliday and Mrs Dipane celebrating 10 years anniversary of the home.*

## Scope Annual Report

There have been many changes to Scope Community Integration Services since its inception in July 2001.

Scope initially began providing one to one individualised Post School Options services to five residents from the Association Accommodation program and employed three part time staff. In the space of 12 months, Scope now has increased to 25 participants, 18 from the Nulsen Haven Accommodation Program and seven people external to the Association, and has expanded its range of services into Alternative to Employment and Community Support Services. Scope also employees five full time equivalent staff and has a growing staff base of ten Community Support Assistants (CSA).

The age range for Scope has increased as we provide services for participants from 12 to 56 years of age. Activities vary dependent on the needs of the individual and the supports and services they are already receiving. The area that Scope currently provides service for extends from Tuart Hill to Westfield, Midland to Fremantle. Entry into Scope from outside these areas is available by discussion however; beyond these points it currently takes more than half an hour to travel to peoples homes and this takes some of their activity time from their program.

Although Scope accesses a number of funding sources, Scope endeavours to provide the same individualised one to one service to all participants that enter into our program. Scope, by using an individualised program planning approach, tries to identify the areas of need in a person's life and actualise them through participation in the local community.

Scope CSAs have under gone two weeks of training throughout the year looking at aspects of community, community integration strategies, revision of all Scope guidelines and procedures, individual program revision, first aid and epilepsy training. CSAs have also undergone two separate values training sessions with Monique Williamson on Community Integration and Community as a journey, not a destination. These training sessions have been invaluable to all of the Scope staff in helping them identify integration opportunities. Programs are staff and stakeholder driven and come through the CSAs learning about the individual that they are supporting in the community and accessing options that they feel would help enhance to participants community presence. Staff who are employed during the program go through an orientation process and go through the values training when the program breaks in July and December.

Activities cover a wide range from swimming and physiotherapy, community craft groups, accessing bands and nightclubs in Northbridge, library visits, horse

riding, dining out for lunch and dinner, visiting family, weekends away and other community activities. Services and activities are only limited in our ability to support the individual care requirements of participants, and organising staff support and vehicles for the time that the individuals activity occurs.

Future areas of development for Scope include providing in home support services for families, becoming a recognised Community Support provider and expanding on our current services participant base.

SHANE MAUGER  
Scope Coordinator



L to R: Bryce, Sergio, Richard and Gary, resting from their walk around Serpentine Falls.



L to R: Sergio, Richard, Bryce and Rudi having lunch at The Fisherman's Wharf Mandurah.



Richard and Sergio enjoy a boat hire adventure on Mandurah Estuary.

## Ladies Auxiliary Report

**A**t our Annual General Meeting in March, Margaret Luff, President, and Elizabeth Forbes-Smith, Shop Treasurer, resigned. Gillian Lee and myself have taken their positions. Ruth Anderson continues as Ladies Auxiliary Treasurer and Secretary.

On behalf of the members of the Ladies Auxiliary, I extend our sincere thanks to Margaret and Elizabeth for their contribution over the past seven years. Like most of the ladies on the committee, Margaret and Elizabeth continue to work in the Op Shoppe.

This year we have been very fortunate to have new Op Shoppe workers — Ivy Turner, Lynda Fell, Olive Lord, Hilary Parker and John Deppler. Rachel Marks has returned after a short absence, and we have sadly lost two long time members — Shirley Wiggins and Vera Hopkins.

Our Op Shoppe in East Victoria Park has been doing very well this year, with continuing donations from friends and relatives and Betts & Betts continue with their donations of new (sample stock) shoes. The other Opportunity Shop, that opened in our block of shops last year, closed recently and donated clothing to our shop.

Stalls were held at Booragoon, Riverton and Claremont Fair, with very good takings from jams, lovely crocheted rugs and other donated goods. The Melbourne Cup Luncheon last year was also very successful.

In April, Yarloop hosted the Country Delegates Meeting even though they now only have seven members, with 44 members from the country clubs and Perth attending.

Our Perth Party held in September was very successful, with 23 ladies from Waroona, 11 from Brunswick, three from Yarloop, one from Bunbury and 36 Perth people attending. This luncheon is held to thank our country members for their fund raising efforts over the years. This year ten Op Shoppe volunteers accepted invitations to this party.

Cheques totalling \$12,505 were presented to Gordon Trewern. Dorie Graham, 90 years old and still working at the Op Shoppe after 30 years, cut the cake.

Donations from the Ladies Auxiliary and Op Shoppe to Nulsen Haven this year were \$5,900.

Our thanks go to all the staff at Nulsen Haven who made our fund raising efforts so much easier. Special thanks to our entire volunteer workforce, those at the Op Shoppe and all those who are rarely seen but working hard to help — Volunteers are Very Important People!

SHIRLEY MARTIN

**Ladies Auxiliary President**

*Perth Party 2002*



*Gordon Trewern serves Lady Auxiliary members:  
(L to R) Gillian Lee, Peg Parkin (Patron)  
and Shirley Martin.*



*Dorie Graham, an Opportunity Shoppe volunteer for  
more than 30 years, cuts the birthday cake.*

## Patron's Report

By Tina Altieri



Over the past twelve months Nulsen Haven has undertaken an extensive range of promotional and fundraising initiatives. For us to obtain sponsorship and funding support for the Association from the corporate sector and general public, maintaining and increasing our profile in the community is essential.

The decision to employ a part time public relations coordinator half way through the year provided a focused and renewed public relations campaign for the Association with the aim of improving our profile. Activities unlike anything seen before have provided a mix of fun and information and our campaign has successfully grabbed the attention of the media and the public in new ways.

### New Logo

In an effort to keep the Association's image relevant to contemporary society, the Board of Management decided to update the Association's logo. The new logo reflects a clean, modern and forward thinking image. Thank you to Melissa Lekias of Magenta for donating her time and expertise in developing the new image.

### New promotional materials

We have produced a stylish new colour brochure and folder to promote the Association. The full colour brochure in shades of mauve and gold features images of our residents, including a beautiful front cover montage. A larger montage features on the cover of the folder, which can carry a range of printed material from newsletters to training documents.

We have also created a colourful pop-up graphic display system measuring 2.5m by 2.2m tall. The 'Toucan' system features design and images similar to the folder and an overview of the Association. This very professional system will be used at special events and displays, in shopping centres, office foyers and so on.

A similar 'pull-up' banner measuring 0.8m by 2.15m tall was produced for SCOPE. This carries images of

SCOPE participants whose smiling faces combine with the bright banner design to really catch the eye. It has already been put to good use at the 'Alternatives to Employment Expo' held in July.

In many ways these new materials are the 'face' of the Association. The stylish designs and attractive colours combine with the warm faces of our residents to portray the very personal and professional organisation we are.

### Website

Nulsen Haven went online this year when we officially launched our new website [www.nulsenhaven.com.au](http://www.nulsenhaven.com.au) at the Annual General meeting held on 24<sup>th</sup> October. The site was generously created by the Sumo Group in keeping with the new logo and profile style of the Association.

The website provides a comprehensive overview of the Association and our aims. It profiles our founders and the Ladies Auxiliary, promotes the Opportunity Shoppe and provides information on the Association's accommodation program and training services. The site also promotes and acknowledges sponsors and upcoming events, allows the public to donate on-line and will prove a valuable tool in our endeavours to increase the profile of the Association.

### Newsletter

Following its halt in production in 2000 due to budget constraints, this past financial year has seen the welcome return of our Association newsletter *Nulsen Haven News*. Our newsletter is an essential means of communicating important information to supporters, residents' families and the community and we thank Webb & Brown-Neaves for offering to cover the cost of production for three editions, thus enabling us to re-establish these links.

### Ladies Auxiliary

The 2001/02 financial year proved a big one for the Ladies Auxiliary with many changes taking place and much fundraising undertaken. Once again the Ladies provided amazing support for the Association.

The Ladies Auxiliary held its annual Perth Party in September at which they presented the Association with a cheque for \$11,100, representing another tireless fundraising effort. More than 85 people attended, including 39 members from Bunbury and Country Radio clubs Brunswick, Waroona and Yarloop. Eva Tyler, 40 year President of the Yarloop Club, was present to cut the cake as the Auxiliary's longest serving president.



On 24<sup>th</sup> July, the Ladies Auxiliary celebrated the 35<sup>th</sup> anniversary of the Opportunity Shoppe with a fabulous cocktail party. I had the pleasure of hosting the evening that was enjoyed by more than 70 guests who were invited to bring a gift for the Op Shoppe. Entertainment was provided by singer Yvonne Smith and pianist David Bechley and Association staff served guests an array of delicious cheeses donated by Blue Cow Cheese Company and wines from Gloucester Ridge Wines. The evening provided excellent exposure for the Op Shoppe and the Association and was a celebration success.

The final annual Brunswick Soup Kitchen luncheon was held on September 11<sup>th</sup> at the Bunbury Football Club. Over the years the day has proven a terrific fund raiser. Unfortunately due to the ailing health of members, Brunswick President Hilary Fisher announced this year's event would be the last. Residents and staff enjoyed the choice of some 30 delicious soups and fresh bread followed by a dessert of cheese and apple pie. A fashion parade with clothes modelled by club members followed.

### **Greyhounds WA**

Nulsen Haven once again participated in the Greyhounds WA Appealathon Cup race meeting.

The evening was a great success with the Association receiving great exposure through its sponsorship of the Nulsen Haven race.

### **Kardinya Park Christmas wrapping**

Support Services and administration staff volunteered their time to provide a gift wrapping service at Kardinya Park Shopping Centre during the Christmas Holiday period. Shopping Centre owners Metway offered Nulsen Haven a \$2,000 donation to provide the service. Wrapping was available to shoppers for a gold coin donation and more than \$1,000 was raised for the Association.

### **Annual Apex Nulsen Haven Beer and Crayfish Raffle**

The annual Apex Nulsen Haven Beer and Crayfish Raffle was again a great success raising \$31,000 for the Association. Mr Andrew Booth was the lucky winner who walked away with 1,000 cans of beer, 100 crayfish, 10kg of prawns, a tuckerbox freezer and overnight accommodation at Burswood. Nine second prizes and 40 third prizes were also awarded.

### **Concerts in the Park**

Nulsen Haven staff and volunteers gave their time to collect gold coin donations at both WASO in the Park at Burswood Park in December 2001 and Opera in the Park at the Supreme Court Gardens in February 2002. More than \$10,700 was collected at the events and all money shared equally between Appealathon and Nulsen Haven.

### **Special Air Service (SAS) Ladies Auxiliary**

As one of the charities chosen to benefit from the proceeds of the SAS Ladies Auxiliary Annual Art Show, Nulsen Haven was able to purchase two pieces of specialised equipment valued at more than \$5,000, a beach wheelchair and a 'splodge' (a large bean bag therapy mat). Thanks go to the SAS Ladies Auxiliary for their generosity.

### **AMP Backyard Blitz**

Eighteen AMP staff members, known as Community Action Team (CAT), provided their time to undertake major backyard improvements at Nulsen Haven's Bungaree Road and Warrida Way homes in June. Not only did CAT members clear both gardens and plant 131 new plants, AMP provided \$2000 towards the projects. Thank you, thank you, thank you.

### **Independence Day Ball**

One of our busiest PR undertakings was as beneficiary of the American Chamber of Commerce's *Independence Day Ball* on 6<sup>th</sup> July. The black-tie evening, held to celebrate American Independence Day, gave us the opportunity to raise funds and public awareness of the Association.

Forty generous sponsors donated prizes, which helped us raise almost \$12,500. The auction area was filled with information, displays and visual presentations about Nulsen Haven. Our new information brochures were also on display and, as the evening's host I took every opportunity to tell guests about our fantastic work in the community.

Our involvement with the *Independence Day Ball* took many hours of coordination by Nulsen Haven staff. Well done to you all! It was a great success with a smoothly run auction, plenty of information about Nulsen Haven at hand and a captive audience having a fun-filled night!



*Friends from Oceanfast at the AmCham Ball.*

## American Chamber of Commerce (AMCHAM)

Nulsen Haven was kindly invited to be the beneficiary of a fundraising golf day held by the AMCHAM on 14<sup>th</sup> September 2001. Held at the Joondalup Golf Resort, the event helped raise the awareness and profile of the Association within the business community. A dinner was held following the day's on course activity, together with a raffle and auction of sporting memorabilia conducted by Channel Nine's Bob Harnett. More than 70 people participated in the day.

## Wine tasting

Also in July, our Winter Wine Tasting raised almost \$5,000 for Nulsen Haven Foundation. Sponsors Leeuwin Estate donated all of the wines for tasting while e'ucina Restaurant in Perth catered and hosted the event.

Denis Horgan, founder of Leeuwin Estate, compered the evening, which attracted more than 100 guests. The two-hour event was a terrific success and exposed Nulsen Haven to a new, largely corporate audience.

An unexpected bonus was Leeuwin Estate's pledge to the Foundation of \$100 from each case of wine sold on the night. This generous gesture added an extra \$400 to our fundraising!

Our sincere thanks to Denis and Tricia Horgan and Leeuwin Estate, Steve Smith and e' cucina Restaurant, and event sponsor Perth Auto Alliance.

## BGC

Nulsen Haven welcomed on board a new partner in BGC (Australia) Pty Ltd in the 2001/2002 financial year. Since joining forces with Nulsen Haven, BGC has generously provided many forms of support.

Through its Blok pave division BGC donated paving for both our Eudoria and Bungaree Street residences, providing an extra degree of freedom and access for residents. BGC Construction agreed to renovate the laundry and bathroom of the St George's Avenue home in Westfield committing materials, labour and resources to create a more functional living environment for the residents and staff.

The 4m x 20m illuminated rooftop sign at the BGC Centre was provided to Nulsen Haven to promote our various activities and BGC ran a fundraising campaign throughout its companies raising \$3,000 towards converting manual hoist to electric in six homes.

BGC is also major sponsor of the inaugural Nulsen Haven charity day and has provided more than \$15,000 worth of support.

The ongoing generosity shown by BGC highlights the organisation's commitment to the community. On behalf

of the Board of Management, residents and staff, our sincere thanks.

## Media

The revamping of Nulsen Haven's public relations strategy and the appointment of a part time Communications and Promotions Coordinator have already shown a positive return for the Association.

With an increase in fundraising and promotional activity and a proactive approach to prospective media stories, the past twelve months has seen an increase in media coverage for Nulsen Haven. Good news stories have appeared in The West Australian and local Community Newspapers and news of the Association has reached radio with interviews held on both radio and television.

Cinema-goers will see a new Nulsen Haven slide on two big screens at the Innaloo and Carousel cinemas and at the Paradiso Cinema in Northbridge. The slide features a photo of Michael Sinclair and myself chatting in his home. It is a warm and inviting snapshot that portrays the sense of family and home that epitomises Nulsen Haven.

Finally, I have recorded three new 'messages on hold' for Nulsen Haven. The recordings highlight the Ladies Auxiliary Op Shop, SCOPE, Nulsen Haven Training Services and our website. Special projects such as the Beer and Crayfish Raffle and the upcoming 'Aussie Day for Charity' are also mentioned. Thank you to Michael Padgett and the Channel Nine sound studios for their help in recording the messages.

The success and growth of Nulsen Haven will depend on many things, including more promotions and fundraising programs. I know that we can achieve our goals with your kind support throughout the year.

TINA ALTIERI

## Patron



*Tina Altieri and Michael Sinclair.*

## Sponsor's Donations

We acknowledge donations from the following people over the past twelve months with sincere thanks for their support

BGC (AUSTRALIA) PTY LTD  
WEBB & BROWN-NEAVES  
BETTS & BETTS (CECIL BROS)  
EDGEFORTH PRINTING SERVICES  
WEST AUSTRALIAN OPERA COMPANY  
WEST AUSTRALIAN SYMPHONY ORCHESTRA  
CHANNEL NINE  
AMERICAN CHAMBER OF COMMERCE  
MAGENTA  
GLEN COLES & CO ELECTRICAL  
CITY LEISURE INDUSTRIES  
BUNNINGS LIMITED  
SPECIAL AIR SERVICES REGIMENT (S.A.S. AUXILIARY)  
LEEUWIN ESTATE WINERY  
AMP FOUNDATION  
E'CUCINA RESTARAUNT  
KARDINYA PARK SHOPPING CENTRE  
PERTH LADIES AUXILIARY  
BRUNSWICK RADIO SERVICE CLUB  
BUNBURY RADIO SERVICE CLUB  
WAROONA RADIO SERVICE CLUB  
YARLOOP RADIO SERVICE CLUB  
MANDURAH MURRAY MAY DAY CLUB  
APEX  
LIONS BRANCHES  
MARGARET HARPER CHARITABLE TRUST  
PERPETUAL TRUSTEES  
AJ & P O'DEA  
L & E FORBES-SMITH  
SUE KOUSINS  
L & M LUFF  
J & M PHELAN  
MARJORIE MURDOCH

The Association extends their sincere thanks to the following organisations that have funded Nulsen Haven with special purpose grants.

DISABILITY SERVICES COMMISSION  
GORDON REID FOUNDATION  
COMMUNITY ARTS NETWORK  
LOTTERIES COMMISSION OF WESTERN AUSTRALIA  
MINISTRY OF HOUSING (FORMALLY HOMESWEST)  
UNIVERSITY OF WESTERN AUSTRALIA ARTISTS WITH DISABILITIES GRANTS

## Finance Report

*Mr Eric Goddard, Chairman.*



### Responsibilities:

To evaluate and recommend to the Board of Management on annual budget, submissions to government bodies for capital funding, annual financial reports, financing of capital projects, accounting methods and policies, and to oversee all matters affecting the financing of the Association's activities.

The Financial results of the Association for the year ending 30 June 2002 are summarised on the following pages:

### Major activities for the year:

1. The major issue facing the Association is the shortfall between Government indexation on our direct care grants and the value of award increases granted by the Federal Government through its general safety net award increases. At the start of the 2002/03 financial year the Federal government granted an \$18.00 per week increase to all Federal awards. This represented a 3.3% increase to the base wage of our direct care staff positions. Indexation for the 2002/03 year was fixed at 2.2%, resulting in a potential \$81,000 funding shortfall.

Similar shortfalls over the past three years have put in question the long term sustainability of our accommodation services and have necessitated a major review of our overall housing models. We are working with the Disability Services Commission on an ongoing business plan which seeks to bring about long term financial viability and stability to the provision of our services. The plan involves major capital works and changes to our accommodation models which will require transitional funding until the changes can be put in place.

The long term successes of any such changes are dependant on the Disability Services Commission implementing an adequate rate of indexation to be applied to our annual funding. If this issue is not suitably resolved and funding does not keep pace with the rate of rising costs, any efficiency implemented today will only be eroded in subsequent years. No matter how effective or efficient the services we create now, they will all fall foul of reduced funding if wage increases passed by the Government exceeds the value of the indexation set by the Government. Until the State and Federal governments join together and implement an adequate rate of indexation, we will be faced with an ever increasing and unsustainable pressure on our services.

2. Building work has now commenced on the block of land at Robins Road Kalamunda. In a Joint Venture with the Ministry of Housing, a home will be built to replace the Kalamunda house currently rented from Paraquad. Savings from the rent will be used to offset the capital costs of the loan. Until the home is built, the Association is carrying the joint costs of rental and the loan repayments.
3. The Lotteries Commission continues to be a major source of capital funding for the association. Funding of \$22,500 was received for modifications to three wheelchair hoist vans. \$12,500 was also received for furniture and equipment for residents moving into the Robins Road home. The Lotteries Commission through the Gordon Reid Foundation also provided \$28,896 for a music program provided by our Creative Development area. This is an extremely beneficial program conducted by Patti Christiansen our Creative Development Officer, in conjunction with professional local musicians. This program is a major adjunct to our other Disability Services Commission funded programs.
4. Disability Services Commission provided Capital funding for 80% of the replacement cost of two modified wheelchair vans. Full funding was provided for an additional modified wheelchair van to be used in our "Scope" alternatives to employment service.
5. Income generated from our administrative support service "Independent Administration" was \$55,594 and income generated from the provision of staff training to external groups was \$19,201. This income is used to offset our administration costs and to supplement our staff-training budget.

**REVENUE**

**Operating Revenue:**

The total operating revenue for the 2001/2002 year was \$7,962,650 — an increase of \$611,972 (+8.3%) on the 2000/2001 total of \$7,350,678.

<u>Source of Operating Revenue:</u>	\$	%
State Funding (DSC)	7,110,823	89
Residents' Fees	674,239	8
Donations, Fundraising, Other	177,788	3
<b>Total</b>	<b>7,962,650</b>	<b>100.0</b>

**Non-Operating Revenue:**

Total Non Operating Revenue received during the 2001/2002 year was \$315,269, an increase of \$170,630 on the 2000/2001 total of \$144,639.

<u>Source of Non-Operating Income:</u>	\$	%
State	119,799	38
Donations, Fundraising, Other	81,714	26
Lotteries Commission	49,342	16
Interest	64,414	20
<b>Total</b>	<b>315,269</b>	<b>100.0</b>

**EXPENDITURE**

The following table shows a breakdown of expenditure since 1997/98.

	<u>1997/98</u>	<u>1998/99</u>	<u>1999/00</u>	<u>2000/01</u>	<u>2001/02</u>
Salaries/Wages	3,501,569	4,526,895	5,825,041	5,866,290	6,116,079
Depreciation	206,147	247,888	320,350	329,883	312,053
Operating costs	687,076	1,054,869	1,489,515	1,420,529	1,303,386
Administration	48,686	109,142	54,674	64,857	227,930
Fundraising Exp	14,922	7,921	2,056	2,312	78,869
<b>Total</b>	<b>4,458,400</b>	<b>5,946,715</b>	<b>7,691,636</b>	<b>7,683,871</b>	<b>8,038,317</b>

NB: As of 2001/02 Administration costs now include cost of maintenance at the Burton St Offices and all non-direct house insurances which were previously included under operating costs. This classification is more in line with the method of classification used in our published accounts.

The total operating expenditure of \$8,038,317 gives a net book-operating deficit of (\$75,667) over the 2001/2002 financial year. This figure excludes the capital funding of \$315,269 shown in the Statement of Financial Performance.

**SUMMARY**

After adjusting for non-cash transactions such as depreciation, accruals and movements in provisions, the final cash result for the 2001/2002-year shows a net cash-operating deficit of (\$1,892).

This is represented by:

Base Surplus	239,602
Exclude Capital Funding	315,269
Book Operating Deficit	(75,667)
<u>Add:</u> (Movements in)	
Depreciation	312,052
Provision for ADO's due in 2002/2003	6,970
Provision for Long Service Leave	16,201
<u>Less:</u>	
Profit on sale of assets	51,516
Reduction in wages Accrual (refer note below)	204,366
Provision for Motor Vehicle Replacement	6,566
	<hr/>
Cash Operating Deficit	(1,892)
	<hr/> <hr/>

Funding for the 27<sup>th</sup> fortnight that occurred during the 2001/2002 year was received from the Disability Services Commission. Due to a change in funding policy, as of the 2002/2003 financial year, wages accruals are now funded as part of our ongoing funding. Future reports to Disability Services Commission will now take into account this funding, and no additional funds will be received in the year that the 27<sup>th</sup> fortnight occurs. This is another step towards proper accrual funding by the Disability Services Commission.

The Association though is still not funded for replacement of Capital Items and does not have the capacity to absorb the cost of depreciation in either its grant income or in it's other funding sources. This results in the Association showing a large operating deficit in its accrual accounting reports. When major capital items require replacement, supplementary funding must be obtained from either government sources or from the Lotteries Commission, AMP Foundation, our own fundraising, and the Nulsen Haven Ladies Auxiliaries and Country Clubs etcetera.

Funding has been received from Disability Services Commission to assist in transitioning the Association services. Without this one-off funding, the Association would not be able to maintain its current level of services. Major changes to service provision are required over the next few years to enable the Association to provide services within its funded levels. I would like to thank the Board and staff of the Disability Services Commission for their assistance in developing and implementing our business plan. We have an ongoing commitment to work with the Disability Services Commission to develop quality, innovative and sustainable services to the Disability field in Western Australia.

Lastly I would like to thank all the staff in the Administration area and to the members of the finance committee for their hard work and support during the year. The Association currently faces many challenges and we will rely heavily on the expertise of staff in this area.

My thanks also to the direct care staff who have implemented many savings and cutbacks in the houses whilst still maintaining an excellent quality of service.



Mr Eric Goddard

**Chairman**

# General Purpose Financial Statements



For the year ended  
30 June 2002



# Financial Statements

## For the year ended

### 30 June 2002

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**Deloitte  
Touche  
Tohmatsu**

**INDEPENDENT AUDIT REPORT TO THE  
MEMBERS OF NULSEN HAVEN ASSOCIATION (INC.)**

**Scope**

We have audited the financial report of Nulsen Haven Association (Inc.) for the financial year ended 30 June 2002 as set out on pages F2 to F14. The Board of Management is responsible for the financial report. We have conducted an independent audit of the financial report in order to express an opinion on it to the members.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards issued in Australia and other mandatory professional reporting requirements so as to present a view which is consistent with our understanding of the entity's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

**Audit Opinion**

In our opinion, the financial report presents fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements the financial position of Nulsen Haven Association (Inc.) as at 30 June 2002 and the results of its operations and its cash flows for the year then ended.

**Inherent Uncertainty Regarding Continuation as a Going Concern**

Without qualification to the opinion expressed above, attention is drawn to the following matter. As a result of the matter described in Note 1(h) and mentioned in the statement by the Board of Management, there is a significant uncertainty whether the entity will be able to continue as a going concern and therefore whether it will realise its assets and extinguish its liabilities in the normal course of business and at the amount stated in the financial report.

*Deloitte Touche Tohmatsu*

DELOITTE TOUCHE TOHMATSU

*Peter McIver*

Peter McIver  
Partner  
Chartered Accountants

Perth WA  
Date: 27/09/02

The liability of Deloitte Touche Tohmatsu, is limited by, and to the extent of, the Accountants' Scheme under the Professional Standards Act 1994 (NSW).

## Statement by the Board of Management

for the year ended 30 June 2002

The Board of Management declare that:

- a) The attached financial statements and notes thereto comply with accounting standards;
- b) The attached financial statements and notes thereto give a true and fair view of the financial position and performance of the Association; and
- c) In the Board of Management's opinion, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable, so long as the Disability Services Commission continue to provide funding to the Association.

Signed on behalf of the Board of Management



**P. PARKIN**

*President*

Date: 27/09/02

Perth, WA

## Statement of Financial Performance

for the year ended 30 June 2002

	Notes	2002 \$	2001 \$
<b>REVENUE FROM ORDINARY ACTIVITIES</b>			
Grants — Disability Services Commission		7,110,623	6,492,244
Fees from Clients		674,239	596,406
Lotteries Commission — Operating Income		16,453	0
Fundraising/Donations/Legacies		2,000	71,896
Income from Investment		0	69,936
Independent Administration		55,594	46,455
Other Income		53,225	45,532
Profit from Sale of Assets		50,516	28,209
Capital Funding	8	315,269	144,639
<b>Total Revenue from Ordinary Activities</b>		<b>8,277,919</b>	<b>7,495,317</b>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>			
Direct Care		7,127,023	6,852,655
Administration		617,558	570,062
Therapy Services		165,578	183,232
Independent Administration		39,893	36,972
Fundraising/Promotions	16	78,869	32,982
Cost of Borrowings		6,396	7,968
<b>Total Expenses from Ordinary Activities</b>		<b>8,038,317</b>	<b>7,683,871</b>
<b>Net Surplus/(Deficit)</b>		<b>239,602</b>	<b>(188,554)</b>
<b>Accumulated Surplus from Previous Year</b>		<b>1,268,490</b>	<b>1,457,044</b>
<b>Accumulated Surplus at End of Year</b>		<b>1,508,092</b>	<b>1,268,490</b>
Number of Clients		65	65

Notes to and forming parts of the accounts are included on pages 36 to 42.

## Statement of Financial Position

as at 30 June 2002

	Note	2002 \$	2001 \$
<b>CURRENT ASSETS</b>			
Receivables	2	17,244	3,480
Cash Assets	3	769,244	346,522
GST Paid (Input Tax Credits)		11,221	17,455
		<hr/>	<hr/>
<b>Total Current Assets</b>		797,709	367,457
		<hr/>	<hr/>
<b>NON-CURRENT ASSETS</b>			
Property, Plant, Equipment and Motor Vehicles	4	2,522,177	2,501,334
Long Term Investments		207	207
		<hr/>	<hr/>
<b>Total Non-current Assets</b>		2,522,384	2,501,541
		<hr/>	<hr/>
<b>Total Assets</b>		3,320,093	2,868,998
		<hr/>	<hr/>
<b>CURRENT LIABILITIES</b>			
Payables	5	322,275	270,853
Income Received in Advance	6	134,957	52,458
GST Collected (GST Tax Receipts)		81,918	53,870
Provisions – Long Service Leave	7	217,153	200,952
– Other Employee Entitlements	7	949,972	913,289
		<hr/>	<hr/>
<b>Total Current Liabilities</b>		1,706,275	1,491,422
		<hr/>	<hr/>
<b>NON-CURRENT LIABILITIES</b>			
Interest Bearing Liabilities	15	105,726	109,086
		<hr/>	<hr/>
<b>Total Non-current Liabilities</b>		105,726	109,086
		<hr/>	<hr/>
<b>Total Liabilities</b>		1,812,001	1,600,508
		<hr/>	<hr/>
<b>NET ASSETS</b>		1,508,092	1,268,490
		<hr/>	<hr/>
<b>EQUITY</b>			
Accumulated Funds	18	1,501,526	1,268,490
Reserves	17	6,566	0
		<hr/>	<hr/>
<b>Total Equity</b>		1,508,092	1,268,490
		<hr/>	<hr/>

Notes to and forming parts of the accounts are included on pages 36 to 42.

## Statement of Cashflows

for the year ended 30 June 2002

	Note	2002		2001	
		\$	\$	\$	\$
		Inflows (Outflows)		Inflows (Outflows)	
Cash flows from Operating Activities					
Grant Income		7,193,122		6,488,547	
Interest Received		0		69,936	
Fees from Clients		674,239		596,406	
Donations / Fundraising		18,453		71,896	
Other Payments		108,819		91,987	
Payments to Suppliers and Employees		(7,601,440)		(7,200,533)	
		<hr/>		<hr/>	
Net cash provided by operating activities	19(c )		393,193		118,239
Cash flows from Investing Activities					
Proceeds from sale of property, plant and equipment		262,120		199,446	
Payment for property, plant and equipment		(544,500)		(378,632)	
		<hr/>		<hr/>	
Net cash provided by/(used in) or from investing activities			(282,380)		(179,186)
Cash flows from Financing Activities					
Repayment of Borrowings		(3,360)		–	
Capital Funding		315,269		144,639	
		<hr/>		<hr/>	
Net cash provided by/(used in) or from financing activities			311,909		144,639
		<hr/>		<hr/>	
Net increase/(decrease) in cash held			422,722		83,692
Cash at beginning of the financial year			346,522		262,830
		<hr/>		<hr/>	
Cash at the end of the financial year	19(a)		769,244		346,522
		<hr/> <hr/>		<hr/> <hr/>	

Notes to and forming parts of the accounts are included on pages 36 to 42.

## Notes To and Forming Part of the Accounts

For the year ended 30 June 2002

### 1. SUMMARY OF ACCOUNTING POLICIES

This financial report is a general purpose financial report which has been prepared in accordance with Australian Accounting Standards and Urgent Issues Consensus Views.

The principal accounting policies of the Association, which are set out below, have been consistently followed in all material aspects.

- (a) The accounts are prepared in accordance with the historical cost convention.
- (b) The provision for long service leave is calculated at current rates of pay plus an allowance for Superannuation and Workers Compensation premiums, as follows:
  - (i) Administration staff after 7 years.
  - (ii) All other staff after 10 years for the first term, and 7 years thereafter.

Provision is also made for the pro-rata value of long service applicable to any staff member 55 years of age or older that has completed a minimum of three years continuous service with the Association. In addition, with the application of applicable accounting standard AAS 30 "Accounting for Employee Entitlements", provision has been made for the estimated percentage of current staff's pro-rata Long Service Leave entitlement that may reasonably be expected to be paid out at a future date.

- (c) Annual Leave entitlement is accrued based upon holiday entitlement at current rates of pay plus 28.0% shift loadings where applicable, plus an allowance for Superannuation and Workers Compensation premiums.
- (d) Sick Leave and Accrued Days Off entitlements are accrued and calculated under the relevant Industrial Awards and Work Place Agreements, plus an allowance for Superannuation and Workers Compensation premiums.
- (e) Depreciation is calculated on a straight line basis so as to write off the net cost of each fixed asset during its expected life. The depreciation rates used are:

Plant and Equipment, Computers	20% - 33%
Furniture & Fittings	20%
Motor Vehicles	20%
Buildings	2.5%

- (f) Due to the nature of its activities the organisation has been granted an exemption from the payment of income tax.
- (g) Revenue consisting of Grants received, is recognised as income as expenses to which the grant relates are incurred. Where there is facility to carry forward the grant from financial year to financial year, the remainder of the grant is recorded as Grant in Advance until such time as the grant is expensed.
- (h) The Board of Management consider that the Association is a going concern, and these financial statements have been prepared on that basis. At 30 June 2002, the Association has a \$908,566 net current asset deficiency. The ability of the Association to continue as a going concern is dependent on the continued funding of the Disability Services Commission.
- (i) In accordance with AAS 15:Revenue, "Total Revenue from Ordinary Activities" as shown in the Statement of Financial Performance, now includes Capital Funding received for the purchase of Assets capitalised during the financial year.

In prior years this income was recognised as "Non-Operating Income" and shown below the "Net Operating Surplus/(Deficit)" line. The resulting "Net Surplus/(Deficit)" result shown in the Statement of Financial Performance now includes the value of any Non-Operating Capital grants received during the period.

- (j) Interest and Fundraising Income is classified as either "Operational" or as "Capital" income based on the use to which that income is utilized. This may vary year to year dependent on the level of capital expenditure expensed by the Association.

## Notes To and Forming Part of the Accounts

for the year ended 30 June 2002

	2002	2001
	\$	\$
<b>2. RECEIVABLES</b>		
Workers Compensation Claims	17,076	3,252
Other Debtors	168	228
	<u>17,244</u>	<u>3,480</u>
<b>3. CASH ASSETS</b>		
Cash on hand	300	300
Cash at bank	26,250	25,450
Deceased Estates Account	141,894	150,204
Money Market Account	564,872	134,640
Funeral Trust Account	35,928	35,928
	<u>769,244</u>	<u>346,522</u>

An overdraft facility of \$30,000 is secured by the Funeral Trust Account Balance.

A bank guarantee of \$21,100 to the Office of Racing and Gaming is also secured by the Funeral Trust Account Balance. The Guarantee represents the value of the prizes of the 2002 Beer and Crayfish raffle. The raffle runs from September 13, 2002 to December 13, 2002, and the guarantee will be acquitted once the prizes from the 2002 raffle have been paid out to all prize winners.

**4. PROPERTY, PLANT, EQUIPMENT and MOTOR VEHICLES**

	Land Buildings	Plant and Equipment	Furniture	Motor Vehicles	TOTAL
	\$	\$	\$	\$	\$
<b>Gross Carrying Amount</b>					
Balance at 30 June 2001	2,016,376	547,996	316,882	965,240	3,846,494
Additions	2,364	28,167	17,093	496,875	544,499
Disposals	-	(11,702)	(8,310)	(333,711)	(353,783)
Balance at 30 June 2002	<u>2,018,740</u>	<u>564,461</u>	<u>325,665</u>	<u>1,128,344</u>	<u>4,037,210</u>
<b>Accumulated Depreciation</b>					
Balance at 30 June 2001	(301,506)	(347,610)	(218,427)	(477,617)	(1,345,160)
Disposals	-	8,730	7,867	125,581	142,178
Depreciation Expense	(34,878)	(76,496)	(36,911)	(163,766)	(312,051)
Balance at 30 June 2002	<u>(336,384)</u>	<u>(415,376)</u>	<u>(247,471)</u>	<u>(515,802)</u>	<u>(1,515,033)</u>
<b>Net Book Value</b>					
As at 30 June 2001	1,714,870	200,386	98,455	487,623	2,501,334
As at 30 June 2002	<u>1,682,356</u>	<u>149,085</u>	<u>78,194</u>	<u>612,542</u>	<u>2,522,177</u>

## Notes To and Forming Part of the Accounts

For the year ended 30 June 2002

	2002 \$	2001 \$
<b>5. PAYABLES</b>		
Accrued expenses	41,487	66,487
Wages Accrual	280,418	204,366
	<u>322,275</u>	<u>270,853</u>
<b>6. INCOME RECEIVED IN ADVANCE</b>		
Disability Service Commission	124,174	52,458
COFA— Occupational Therapy Grants	3,300	0
Creative Development Grants	7,483	0
	<u>134,957</u>	<u>52,458</u>
<b>7. CURRENT PROVISIONS</b>		
Employee Entitlements:		
Long Service Leave	217,153	200,952
Annual Leave	611,030	593,465
Accrued Days Off	174,227	167,257
Sick Leave	164,715	152,567
	<u>949,972</u>	<u>913,289</u>
<b>8. CAPITAL FUNDING</b>		
State Government (DSC) Capital/Equipment Grant	119,799	43,880
Estates, Donations, Fundraising, Other	81,714	60,759
Lotteries Commission - Capital Grant	49,342	40,000
Interest	64,414	0
	<u>315,269</u>	<u>144,639</u>
<b>9. COMMITMENTS FOR EXPENDITURE</b>		
<b>Capital Expenditure Commitments</b>		
Plant and Equipment		
<i>Not later than 1 Year</i>	10,000	0
Motor Vehicles		
<i>Not later than 1 Year</i>	0	0
<b>Home Rental Commitments</b>		
<i>Not later than 1 Year</i>	53,716	15,688
<i>Later than 1 Year</i>	0	0



## Notes To and Forming Part of the Accounts

for the year ended 30 June 2002

### 10. RELATED PARTY DISCLOSURE

The members of the Board of Management during the 2001/02 year were;

Mrs Jill Bennett  
 Mrs Moya Crofts  
 Mr Tony Edwards  
 Mr Eric Goddard  
 Mrs Fiona Grealish  
 Mr Brian Kelton  
 Mr Les Luff  
 Mrs Margaret Luff (Ladies Auxiliary Representative)  
 Mrs Peg Parkin  
 Mr Jim Phelan  
 Mr Aart Plug  
 Mr Denton Roberts

Mr Gordon Trewern \* Ex-officio member: Director  
 Mrs Kellie Dobbie \* Ex-officio member: Manager of Accommodation Services  
 Mr Graham Holman \* Ex-officio member: Manager of Administrative Services  
 Mr Darren Ginnelly \* Ex-officio member: Manager of Accommodation Services  
 Ms Caroline Duddington \* Ex-officio member: Acting Manager of Accommodation Services  
 \* (Ex-officio members have no voting rights at meetings)

There were no transactions with the above members, other than in the ordinary course of business on normal terms and conditions.

### 11. SUPERANNUATION

The Association sponsors the following superannuation plan for employees, the details of which are set out below:

#### Nulsen Haven Staff Superannuation Fund

**Type of Benefits** Accumulation of contributions of employee and employer. Covering all employees earning in excess of \$450 per calendar month and providing benefits on retirement, death or permanent disability.

#### Contributions by:

Employee Nil to Unlimited based on category of membership.  
 Employer 8% to 15% based on category of membership.  
 The Company has a legal obligation to contribute as set out in the trust deed, the relevant industrial awards and in the Superannuation guarantee legislation, but has the right to vary the rate of, or terminate, contributions upon giving notice as prescribed in the deed, subject to award and superannuation guarantee conditions.

The fund is administered by A.M.P. Society, guided by a committee of Trustee advisers.

## Notes To and Forming Part of the Accounts

For the year ended 30 June 2002

### 12. BURTON STREET SITE

Funding of \$512,000 was received from the Disability Services Commission in 1996/97 to enable the purchase of premises at 28(a) Burton Street Cannington. Nulsen Haven Association holds a 100% equity in the site; Disability Services Commission holds a caveat over the property which ensures that the site will only be used to provide appropriate services. A further \$149,100 was received from the Lotteries Commission to enable a refit of the new administration site. This was also completed in the 1996/97 year.

In December 1999 \$85,000 was received from the Lotteries Commission to purchase a second Strata Title on the 28 (b) Burton St site for use as a Staff Training Facility. The Lotteries Commission hold a ten year caveat over the property. The caveat expires in December 2009.

### 13. JOINT VENTURE PROPERTIES

The properties at Dillon Place and Rosella Place were purchased through joint venture funding with Homeswest, and the property at St George's Avenue through joint venture funding with Homeswest and the Lotteries Commission. Nulsen Haven Association's equity value in the three properties is held as a percentage of the historical cost value of the properties. Should any of the properties be sold in the future, Nulsen Haven Association would receive a percentage of the final resale value. These percentages are: Dillon Place (43.86%), Rosella Place (35%) and St George's Avenue (48.86%). Caveats are currently in place over these properties registering the interests of both Homeswest and the Lotteries Commission where applicable.

### 14. FINANCIAL INSTRUMENTS

#### (a) Credit Risk

The carrying amount of financial assets recorded in the Balance Sheet net of any provisions for losses, represents the maximum exposure to credit risk.

#### (b) Interest Rate Risk

The exposure to interest rate risk for each class of financial asset and financial liability is set out below.

##### (i) Cash Assets

Cash comprises non-interest bearing cash floats of \$26,550 (2001, \$25,750) and Cash Management Accounts, Commercial Bills and Term Deposits comprising \$742,694 (2001, \$320,772), bearing interest rates of 4.0% to 4.5% (2001, 4.0% to 5.1%). Investments are fixed for the period of 30 days, excepting the Funeral Trust Term Deposit which is fixed for 90 days.

##### (ii) Payables

Sundry creditors and accruals are non-interest bearing.

##### (iii) Interest Bearing Liabilities (see note 15).

#### (c) Net Fair Value

The net fair value of financial assets and financial liabilities at balance date approximate their carrying values.

## Notes To and Forming Part of the Accounts

for the year ended 30 June 2002

**15. INTEREST BEARING LIABILITIES**

A mortgage loan of \$111,000 was taken out with the Commonwealth Bank of Australia to fund the purchase of land at Robins Road Kalamunda. The land will be used in a Joint Venture project with the Ministry of Housing, to accommodate the five gentlemen currently living in rented premises at Kalamunda. The balance at 30 June 2002 was \$105,726 bearing an interest rate of 5.56%.

**16. FUNDRAISING/PROMOTIONS**

The expenses of Fundraising/Promotions amount does not include the cost of the joint venture Beer and Crayfish Raffle held in conjunction with the Perth District Apex Club. Proceeds from the raffle are shared with participating clubs, and the net surplus is shown after deducting the shared income.

The net surplus of \$30,501 from this event, is shown as Capital income, and is included in the \$81,714 — Estate, Donations, Fundraising, Other, amount shown in Note 8 of these accounts.

A summary of the fundraising events held in the 2001/2002 financial year is shown below.

	Income	Expense	Shared Income	Nett
	\$	\$	\$	\$
Beer and Crayfish Raffle	87,402	23,165	33,736	30,501
Xmas Appeal	1,920	1,950	n/a	(30)

**17. RESERVES**

	2002	2001
	\$	\$
<b>Motor Vehicles</b>		
Balance at beginning of financial year	0	0
Transfer from retained profits	6,566	0
	<u>6,566</u>	<u>0</u>
Balance at end of financial year	<u>6,566</u>	<u>0</u>

The Motor Vehicle Replacement Reserve relates to SCOPE funding set aside for replacement of vehicles.

**18. ACCUMULATED SURPLUS**

	2002	2001
	\$	\$
Balance at beginning of financial year	1,268,490	1,457,044
Net Surplus/(Deficit) for the year	239,602	(188,554)
Transfer to Motor Vehicle Replacement Reserve	(6,566)	0
	<u>1,501,520</u>	<u>1,268,490</u>

## Notes To and Forming Part of the Accounts

For the year ended 30 June 2002

## 19. STATEMENT OF CASH FLOWS

<b>(a) Reconciliation of Cash</b>	2002 \$	2001 \$
For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts. Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:		
Cash	26,550	25,750
Deposits at Call	742,693	320,772
	<u>769,243</u>	<u>346,522</u>

**b) Financing Facilities**

An overdraft facility of \$30,000 (2001 - \$30,000) was available to the Association at the end of the financial year. As of that date \$0 (2001 - \$0) of that facility was in use.

<b>c) Reconciliation of net cash provided by operating activities to operating surplus.</b>	2002 \$	2001 \$
Operating surplus/(deficit)	239,602	(188,554)
Profit on disposal of non-current assets	(50,516)	(28,209)
Capital Funding	(315,269)	(144,639)
Depreciation and amortisation of non-current assets	312,053	329,883
Changes in net assets and liabilities		
Increase in current receivables	(7,530)	(7,899)
Increase in current payables	79,470	126,576
Increase in current provisions	52,884	34,778
Increase in income in advance	82,499	0
Decrease in income in advance	0	(3,697)
Net Cash provided by/(used in) operating activities	<u>393,193</u>	<u>118,239</u>

NOTES



## NOTES





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Supporting people with profound  
and severe intellectual disabilities